

**Meeting of the Longcot Parish Council
held in St Mary's Church Hall, Longcot
on Thursday 1 September 2022 at 7pm**

Present

Andi Cunningham, Chairman, John Barneby, Nathan Boyd, Alan Rich and Tina Brock, Clerk.

96/22 Apologies for Absence.

Amy Cooper (prior commitment), CC Yvonne Constance (unable to attend), DC Elaine Ware (prior commitment) and DC Simon Howell (prior commitment). Council resolved to approve these apologies.

97/22 Variance of business. None.

98/22 Declarations of interests. None.

99/22 Minutes of the Parish Council held on Tuesday 21 June 2022.

Council resolved to approve the minutes which were signed by the Chairman.

100/22 Matters arising from the minutes. None.

101/22 Public Participation. None.

REPORTS

102/22 Report from County Councillor. None.

103/22 Report from District Councillor. None.

104/22 Report from Chairman.

Following a recent meeting with the Chairman and OCC officers to request improvements to the bus stop (Swindon-Oxford on the A420) it was confirmed that a pedestrian island and improvements would take place at the same time as improvements to the Little Coxwell junction. Work would be funded by OCC's safety fund.

FINANCE

105/22 Internal Audit 2022/2023.

Council resolved to approve Jane Olds letter of engagement and fee of £200 to carry out the internal audit for the financial year 2022/2023 and approved

106/22 Expenditure.

Council noted expenditure approved by Chairman and Clerk (Financial regs 4.1) not exceeding £330 for MRH Services to carry out repairs to the surface of the roundabout at The Dash play park.

107/22 Quarter 1 financials.

Council noted and approved the quarter 1 income and expenditure figures as of 30 June 2022.

Council noted and approved the bank reconciliation as of 30 June 2022.

108/22 Payments of Accounts.

It was resolved to authorise the payments below:

Table 1 List of income.

Statutory Power	Income received:	Description	Total
Small Holdings and Allotments Act 1908	Tenant	Allotment rent	£70.00
Small Holdings and Allotments Act 1908	Tenant	Allotment rent	£10.00
Small Holdings and Allotments Act 1908	Tenant	Allotment rent	£286.00

Table 2 List of expenditure.

Statutory Power	Payments due	Description	Total
DD Small Holdings and Allotments Act 1908	Castle Water	Allotment water	£5.00
EP158 LGA 1972 s112 Contract/Pensions Act 2014	Inland Revenue	Apr – Jun 2022 TAX	£158.00
EP159 LGA (misc prov) 1976 S19	MRH Services	S&F swings repair slide	£357.25
EP160 LGA 1972 s111	The Net Result	Apr, May & Jun payroll	£88.50
EP161 LGA 1972 S112	T Brock	July salary	£231.60
Ep162 LGA (misc prov) 1976 S19	Playsafety Ltd	Annual play equipment inspection	£92.40

Statutory Power	Payments due	Description	Total
DD Small Holdings and Allotments Act 1908	Castle Water	Allotment water	£5.00
EP163 LGA (misc prov) 1976 S19	MRH Services	Service inspection of play park	£45.00
EP164 LGA (misc prov) 1976 S19	MRH Services (expenditure approved under delegated powers 4.1 by Chair & Clerk)	Repairs to roundabout surface	£327.65
EP165 LGA 1972 S112	T Brock	Aug salary	£231.60
EP166 LGA 1972 s134	Longcot Church Wardens'	Hire of room	£15.00

COUNCIL

109/22 Code of Conduct

Council resolved to adopt the new code based on the LGA model which has been adopted by VWHDC and indorsed by OALC.

Councillors agreed to attend VWHDC Code of Conduct training via Microsoft Teams.

110/22 Dignity at Work Policy.

Council resolved to adopt the policy.

111/22 Civility and Respect Pledge.

Council resolved to sign up to the pledge.

PLANNING

112/22 Submitted Planning Applications.

Table 3 List of submitted planning application responses.

Ref	Planning application number	Address and proposal
i	P22/V1985/HH	<p>4 Priory Mead, Longcot, Oxon SN7 7TJ <i>Proposed rear single storey extension and conversion of garage.</i> Objects. Council objects to the proposal for the following reasons.</p> <ul style="list-style-type: none"> No drainage plan has been submitted. Council has established with Leigh Travers, Drainage Engineer, VWHDC that Longcot is a village that floods and always requires a drainage plan with every application submitted. Council has concerns that the increase in the footprint of the property will exacerbate the issue of water drainage and may cause nearby properties to flood. Please find attached images of flooding to neighbours' gardens in 2007. <p>Council would draw your attention to the closeness of the proposal to the neighbours boundary.</p>
ii	P22/V1670/HH	<p>South Gables, Kings Lane, Longcot, Oxon SN7 7SS <i>Erection of new driveway onto South Gables off of Kings Lane with a drop kerb. Convert existing garage to ground floor living space, Extension of a new garage alongside the existing garage space. Erection of a porch area adjacent to the rear kitchen door on the west side of the property.</i> Objects. Council objects to the proposal for the following reasons.</p> <ul style="list-style-type: none"> No drainage plan has been submitted. Council has established with Leigh Travers, Drainage Engineer, VWHDC that Longcot is a village that floods and always requires a drainage plan with every application submitted.

Ref	Planning application number	Address and proposal
		<ul style="list-style-type: none"> There are existing issues at this site of a blocked watercourse under the existing property. During development of this site the watercourse was blocked or removed causing flooding to gardens of neighbouring properties. This was reported to VWHDC on 7 February 2021, this complex issue is still ongoing with VWHDC. Please find attached a document from the original planning permission for South Gables that highlights the watercourse. Council has concerned that the increase in the footprint of the property would exacerbate an existing problem and may cause neighbouring properties to flood. <p>Council has concerns that the new access onto Kings Lane does not meet highways regulations.</p>

113/22 Permitted Planning Applications. Noted.

Table 4 List of permitted planning applications.

Ref	Planning application number	Address and proposal
i	P22/V0592/HH	The Long Bungalow, Fernham Road, Longcot, Oxon SN7 7TG <i>Replace existing timber garage, garden shed and greenhouse with timber framed double garage with natural slate roof. (Green house already removed.) (As amended by additional drainage info rec'd 4/7/2022.)</i>

PLAY AREA

114/22 Update on new play equipment at The Dash.

No update from Louise Cooke.

115/22 Maintenance requests. None.

HIGHWAYS

116/22 OCC 20mph Scheme.

Council applied to the scheme to lower the speed along Kings Lane by the school and Fernham Road from Mallins Lane to Church Barns and around the corner to Kings Lane to 20mph. Council has been informed that the application is in Phase 2 of the scheme.

117/22 Update on any matters. None.

ALLOTMENTS

118/22 Update on any issues.

Allotment rent had been received.

CONFIDENTIAL INFORMATION

Exclusion of Press and Public

To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting, and they are requested to withdraw.

119/22 Any Matters. None.

DATE OF NEXT MEETING

120/22 Next meeting of the Parish Council.

To be advised.

The meeting closed at 8.10pm.

Signed.....Date.....2022